
MINUTES OF THE REGULAR COUNCIL MEETING OF FEBRUARY 27, 2024

Held in the Council Chambers of the RM of Mervin No. 499 at 211 Main Street, Turtleford, SK.

PRESENT: Reeve Gerry Ritz - Virtual
Division 1 Councillor Jim Range
Division 3 Councillor Rob Blais
Division 4 Councillor Ken Hergott
Division 6 Councillor Victor Hamm
Chief Administrative Officer Shiloh Bronken

REGRETS: Division 2 Councillor Gordon Spencer
Division 5 Councillor Dave Krywchuk

DELEGATIONS: 9:15 a.m. Kerry Robertson, Municipal Foreman
Taylor Roberts, Maintenance Supervisor
10:30 a.m. Ryley Boyle, Access Communications Co-operative Ltd.
1:00 p.m. Paige Hundt, Municipal Planner

CALL TO ORDER: Councillor Victor Hamm called the February 27, 2024 meeting to order at 9:00 a.m.

AGENDA

0154 – 24 RITZ That the February 27, 2024 Agenda be accepted for reference, with the addition of the following:
➤ 7.10 Cemetery Surveys

CARRIED

Councillor Ken Hergott declared a Conflict of Interest with Agenda Items 8.2 and 8.3.

MINUTES

0155 – 24 BLAIS That the February 13, 2024 Regular Meeting Minutes be accepted as revised.

CARRIED

FIRE HALL BATHROOM QUOTE

0156 – 24 HERGOTT That the Rural Municipality of Mervin No. 499 approves the quote for the installation of a second bathroom and a kitchenette for the Fire Hall from L. Ingram in the amount of \$21,095.03 with the completion to be on or before March 22, 2024.

CARRIED

Welcomed Kerry Robertson, Municipal Foreman and Taylor Roberts, Maintenance Supervisor to the February 27, 2024 Council Meeting at 9:10 a.m.

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OCCUPATIONAL HEALTH AND SAFETY INSPECTION REPORT, FEBRUARY 15, 2024

0157 – 24 RANGE That the Rural Municipality of Mervin No. 499 acknowledges the Occupational Health and Safety Inspection Report of February 15, 2024 as submitted by O. Oleksyn, for the Municipal Office and the South Shop.

CARRIED

CAR WASH

0158 – 24 HERGOTT That the Rural Municipality of Mervin No. 499 requests Administration to obtain the status of the plumbing configurations of the car wash with recommendations for maintenance and improvement, including diagrams by a qualified contractor.

CARRIED

2004 WESTERN STAR – MAINTENANCE AND REPAIR

0159 – 24 HERGOTT That the Rural Municipality of Mervin No. 499 approves the maintenance and repair of the 2004 Western Star frame for an estimated cost of \$25,000.00 plus applicable taxes at the discretion of the Maintenance Supervisor.

CARRIED

Thanked Municipal Foreman Kerry Robertson and Maintenance Supervisor Taylar Roberts for attending the February 27, 2024 Council Meeting at 10:15 a.m.

MUNICIPAL FOREMAN AND MAINTENANCE SUPERVISOR REPORT

0160 – 24 RANGE That the Rural Municipality of Mervin No. 499 accepts the Municipal Foreman and Maintenance Supervisor's written and verbal report as presented at the February 27, 2024 Council Meeting.

CARRIED

Welcomed Ryley Boyle – Manager, Martin Smith – Regional Manager, and Ferdinand Sabando – Construction and Planning Manager to the February 27, 2024 Council Meeting at 10:20 a.m.

Thanked Access Communications Co-operative Ltd. Manager Ryley Boyle, Regional Manager Martin Smith, and Construction and Planning Manger Ferdinand Sabando for attending the February 27, 2024 Council Meeting.

RECESS

0161 – 24 HAMM That the Rural Municipality of Mervin No. 499 recess the February 27, 2024 Council meeting for ten (10) minutes at 11:05 a.m.

CARRIED

RECONVENE THE FEBRUARY 27, 2024 COUNCIL MEETING

0162 – 24 HAMM That the Rural Municipality of Mervin No. 499 reconvenes the February 27, 2024 Council meeting at 11:15 a.m.

CARRIED

CAMPGROUND MAINTENANCE FEES FOR 2024

0163 – 24 HERGOTT That the Rural Municipality of Mervin No. 499 acknowledges that the Campground Maintenance Fees for 2024 will remain at \$148.00 per site; furthermore, that Administration complete correspondence for the increase as of January 1, 2025 to \$225.00 pursuant to Bylaw 2023-42 to be sent to the Campground Owners.

CARRIED

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IN-CAMERA CLOSED SESSION PURSUANT TO PART III OF LAFOIP

0164 – 24 RANGE That the Rural Municipality of Mervin No. 499 recess the public meeting to move into an “In-Camera” Closed Session as authorized by Part III of *The Local Authority Freedom of Information and Privacy Act* at 11:48 a.m.

CARRIED

RESUME OPEN SESSION

0165 – 24 RANGE That the February 27, 2024 Council Meeting resumes Open Session at 12:00 p.m.

CARRIED

2024 BUDGET

0166 – 24 HERGOTT That the Rural Municipality of Mervin No. 499 approves the 2024 Budget as presented, to be attached to and forming part of the February 27, 2024 minutes.

CARRIED

RECESS FOR LUNCH

0167 – 24 RANGE That the Rural Municipality of Mervin No. 499 recess the February 27, 2024 Council meeting for thirty (30) minutes for lunch at 12:05 p.m.

CARRIED

RECONVENE THE FEBRUARY 27, 2024 COUNCIL MEETING

0168 – 24 RANGE That the Rural Municipality of Mervin No. 499 reconvenes the February 27, 2024 Council meeting at 12:35 p.m.

CARRIED

REQUEST FOR QUOTE – PAVING FOR TWO (2) MILES

0169 – 24 RITZ That the Rural Municipality of Mervin No. 499 requests Administration to put a Request for Quote onto SaskTenders for Paving Services as identified by the Municipal Foreman for 2024.

CARRIED

Welcomed Paige Hundt, Municipal Planner to the February 27, 2024 Council Meeting at 1:00 p.m.

PUBLIC HEARING AT THE FEBRUARY 27, 2024 COUNCIL MEETING

0170 – 24 HERGOTT That the Rural Municipality of Mervin No. 499 convenes the Public Hearing at 1:00 p.m. at the February 27, 2024 Council Meeting.

CARRIED

CORRESPONDENCE DATED FEBRUARY 20, 2024

0171 – 24 BLAIS That the Rural Municipality of Mervin No. 499 requests Administration to respond to the Resort Village of Kivimaa-Moonlight Bay correspondence dated February 20, 2024.

CARRIED

REQUEST FOR PROPOSAL: RM499-2024-01 TURTLE LAKE LAKESHORE AND WATERSHED MANAGEMENT STUDY

0172 – 24 RITZ That the Rural Municipality of Mervin No. 499 requests Administration to complete the Request for Proposal: RM499-2024-01 Turtle Lake Lakeshore and Watershed Management Study with a closing date of March 20, 2024 at 4:00 p.m. CST.
Division 1 Councillor, Jim Range ABSTAINED from voting.

CARRIED

Initial: CR
Deputy Reeve
Initial: SB
Administrator

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Division 4 Councillor Ken Hergott recused himself from the February 27, 2024 Council Meeting at 1:37 p.m.
Division 4 Councillor Ken Hergott returned to the February 27, 2024 Council Meeting at 1:44 p.m.

CLOSE PUBLIC HEARING AT THE FEBRUARY 13, 2024 COUNCIL MEETING

0173 – 24 HERGOTT That the Public Hearing at the February 27, 2024 Council Meeting concludes at 1:45 p.m.
CARRIED

APPROVAL OF DISCRETIONARY USE PERMIT #240004-004 LOT 9, BLOCK 3, PLAN 86B05598 SSVB

0174 – 24 RANGE That the Rural Municipality of Mervin approves the Discretionary Use Permit #240004-004 for Lot 9, Block 3, Plan 86B05598 SSVB – RV.
CARRIED

Division 4 Councillor Ken Hergott recused himself from the February 27, 2024 Council Meeting at 1:47 p.m.

APPROVAL OF DISCRETIONARY USE PERMIT #240004-020 LOT 18, BLOCK 8, PLAN 84B09834 SSVB

0175– 24 BLAIS That the Rural Municipality of Mervin approves the Discretionary Use Permit #240004-020 for Lot 18, Block 8, Plan 84B09834 SSVB - RV.
CARRIED

APPROVAL OF DISCRETIONARY USE PERMIT #240004-021 LOT 19, BLOCK 8, PLAN 84B09834 SSVB

0176 – 24 RITZ That the Rural Municipality of Mervin approves the Discretionary Use Permit #240004-021 for Lot 19, Block 8, Plan 84B09834 SSVB – RV.
CARRIED

Division 4 Councillor Ken Hergott returned to the February 27, 2024 Council Meeting at 1:50 p.m.

APPROVAL OF DISCRETIONARY USE PERMIT #240003-025 LOT 16, BLOCK 4, PLAN 101962379 SAND

0177– 24 HERGOTT That the Rural Municipality of Mervin approves Discretionary Use Permit #240003-025 for Lot 16, Block 4, Plan 101962379 SAND – RV.
CARRIED

AQUATIC HABITAT PROTECTION PERMIT APPLICATION – LOT 17, BLOCK 1, PLAN 69B06933



0178 – 24 BLAIS That the Rural Municipality of Mervin No. 499 approves the Aquatic Habitat Protection Permit Application for the installation of a domestic water line for Lot 17, Block 1, Plan 69B06933 TLSB.
CARRIED

PARCEL D, PLAN 85B06234 EXT. 1

0179 – 24 HERGOTT That the Rural Municipality of Mervin No. 499 accepts the counteroffer from the property owner of \$7,500.00 plus taxes for the purchase of Parcel D, Plan 85B06234 Ext. 1 for road allowance purposes.
CARRIED

ZBA REQUEST – REDUCED REAR YARD SETBACK, SUNSET VIEW

0180 – 24 HERGOTT That the Reeve and Council approve the request for a reduced rear yard setback in the LD2 Zoning District of Sunset View at the February 27, 2024 Council Meeting.
DEFEATED

Initial: 
Deputy Reeve
Initial: 
Administrator

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REQUEST FOR PROPOSAL FOR OFFICIAL COMMUNITY PLAN AND ZONING BYLAW

0181 – 24 RITZ That the Rural Municipality of Mervin No. 499 requests Administration to complete a Request for Proposal (RFP) for an Official Community Plan and Zoning Bylaw; furthermore, that a draft of the RFP is to be presented at the March 11, 2024 Council Meeting for review.

CARRIED

CONSOLIDATION REQUEST – SPRUCE LAKE

0182 – 24 RANGE That the Rural Municipality of Mervin No. 499 approves the consolidation request of Lots 4-6, Block 4, Plan Y727, SPLK subject to the property owner's successful application of a development and building permit.

CARRIED

Thanked Paige Hundt, Municipal Planner for attending the February 27, 2024 Council Meeting at 2:20 p.m.

EVERGREEN ACRES TURTLE LAKE

0183 – 24 HERGOTT That the Rural Municipality of Mervin No. 499 acknowledges the correspondence on Evergreen Acres, Turtle Lake as presented at the February 27, 2024 Council Meeting; furthermore, that Administration is to engage with the Evergreen Hamlet Board for recommendations going forward.

CARRIED

SWDFRA 2024 PROPOSED BUDGET

0184 – 24 RITZ That the Rural Municipality of Mervin No. 499 approves the SWDFRA 2024 Budget as presented by the SWDFRA Fire Working Committee; furthermore, that it be acknowledged that Member Municipality contributions will be increased to \$32,300.00 for 2024 and that a top-up payment may be required later in 2024 to cover the proposed expenses.

CARRIED

SWDFRA JANUARY 31, 2024 MINUTES

0185 – 24 BLAIS That the Rural Municipality of Mervin No. 499 acknowledges the SWDFRA Fire Working Committee January 31, 2024 Minutes as presented at the February 27, 2024 Council Meeting.

CARRIED

HORSESHOE BAY SWIMMING LESSONS JULY 8-12, 2024

0186 – 24 RANGE That the Rural Municipality of Mervin No. 499 sponsor swimming lessons for the Hamlet of Horseshoe Bay, Turtle Lake from July 8-12, 2024 with Sadie Taves instructing; furthermore, that this is on the condition that the instructor provides proof of certification to the Municipality prior to the start of swimming lessons.

CARRIED

COE GRAVEL PIT ASSESSMENT

0187 – 24 RANGE That the Rural Municipality of Mervin No. 499 requests Administration to engage with RMI to complete a comprehensive assessment of the Coe Pit located at SW 16-51-19 W3, in consultation with the Municipal Foreman, for the consideration of purchase.

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CARRIED

NORTHWEST MUTUAL AID AREA

0188 – 24 RITZ That the Rural Municipality of Mervin No. 499 requests that Community Safety Officer J. Starr be requested to participate in the Northwest Mutual Aid Area meetings effective February 27, 2024.

CARRIED

TURTLEFORD CREDIT UNION – INTEREST RATES

0189 – 24 RANGE That the Rural Municipality of Mervin No. 499 requests Administration to engage Turtleford Credit Union regarding the Interest-Bearing Chequing Account for Option #1 with a 2.5% interest rate.

CARRIED

0190 – 24 BLAIS That the Rural Municipality of Mervin No. 499 requests Administration to engage Turtleford Credit Union regarding the current 5-Year Term Deposit expiring May 2024 to reinvest for a 2-Year Term at 5.25% interest rate, with the interest payable annually to the General Operating Account of the Rural Municipality of Mervin No. 499.

CARRIED

0191– 24 HERGOTT That the Rural Municipality of Mervin No. 499 requests Administration to engage Turtleford Credit Union regarding a 2-Year Term for \$2,000,000.00 at 5.25% interest rate and a 1-Year Term for \$1,600,000.00 at 5.25% interest rate, with the interest payable annually to the General Operating Account of the Rural Municipality of Mervin No. 499.

CARRIED

AGRICULTURE IN THE CLASSROOM – SPONSORSHIP

0192 – 24 RANGE That the Rural Municipality of Mervin No. 499 requests Administration to provide a sponsorship in the amount of \$500.00 for Agriculture in the Classroom for 2024.

CARRIED

CORRESPONDENCE

0193 – 24 HERGOTT That the Rural Municipality of Mervin No. 499 acknowledges the correspondence as presented by Administration at the February 27, 2024 Council Meeting.

CARRIED

ACCOUNTS FOR PAYMENT

0197 – 24 HERGOTT That the Rural Municipality of Mervin No. 499 approves the Accounts for Payment on February 27, 2024 being cheques #25624 to #25643 (\$31,510.21), 1007-Man to 1013-Man (\$30,619.93) and Payroll (\$28,593.33) totaling \$90,723.47, as presented.

CARRIED



ADJOURNMENT

0198 – 24 RANGE That the February 27, 2024 Council Meeting be adjourned at 3:50 p.m.

CARRIED


CHIEF ADMINISTRATIVE OFFICER


DEPUTY REEVE

Initial: 
Deputy Reeve
Initial: 
Administrator